

Middle Peninsula Regional Adult Continuing Education (MP R.A.C.E.)

18550 King William Rd ▪ King William, VA 23086

Phone: (804) 769-1151 ▪ Fax: (804) 769-1148 ▪ www.mcps.k12.va.us

*Each MP R.A.C.E. staff is an employee of The Middlesex County Schools
The Middlesex County Schools Board is an Equal Opportunity Employer*

GED TEACHER VACANCY ANNOUNCEMENT

(Please submit resume and reference list to mailing address or email above)

<p>POSITION TITLE: GED TEACHER PROGRAM: Middle Peninsula R.A.C.E. TERMS OF EMPLOYMENT: 30 Weeks, 7-hours per week (grant - dependent) SALARY: \$21.00 per hour FSLA: Non-Exempt REPORTS TO: Adult Education Program Planner</p>

QUALIFICATIONS REQUIRED:

Bachelors Degree and VA Teachers License or Master Degree with Supervisory experience; confidence teaching basic skills Math, Reading, Writing, Social Studies, Science and self-motivated with strong work ethics.

QUALIFICATIONS PREFERRED:

Licensed Reading or Math Teacher with considerable classroom experience; workforce trainer

Primary Function:

1. Provide instruction in multi-level classroom to improve adult basic academic skills
2. Analyze and use assessment and content standards to guide instruction
3. Guide learners toward educational level gain or GED certification

Essential Functions:

- Assess adult learners for placement
- Use assessment to create individual learning plan
- Use content standards to guide in student skills acquisitions
- Facilitate adult self-directed learning
- Create environment conducive to learning and student retention
- Administer pre and post student assessments
- Engage in continuous professional development
- Supervise Assistant Teacher
- Provide student oversight during class
- Perform other duties as assigned

Marginal Functions:

1. Serve as advocate for the overall Adult Education System
2. Support Middle Peninsula R.A.C.E activities and personnel as a team member